

Key Dates for Rollover 2025/26:

Action:	2025/26
Switch off MIS updates for Microsoft Teams, Google Classroom and Apple Classroom	Sun 01/06/25
Hwb will switch off the de-activation of Hwb accounts for learners with a leaving date after 02/06/24 in the school's MIS	Sun 01/06/25
Switch off the de-activation of Hwb accounts for all learners marked as leavers	Sun 06/07/25
Switch off the de-activation of Hwb accounts for all staff marked as leavers	Sun 06/07/25
Hwb will switch off the timetable sync for staff and learners	Fri 18/07/25
Process starts for Google T&L Licences	Thurs 31/07/25
All schools must have completed their end of year procedures	Fri 08/08/25
Hwb will archive all Microsoft Teams and Google Classrooms created in the Hwb User Management Portal	Fri 08/08/25
Non-Exam Based Assessments (NEA's) will become read only and UMP controls will be removed	Fri 08/08/25
Hwb provisioning client must be running regularly throughout the school holidays and, critically, at the start of the new academic year.	Mon 11/08/25
Schools can now start creating Microsoft Teams and Google classrooms for the new academic year in the UMP	Mon 11/08/25

Hwb will begin processing MIS data for the new academic year, including learner and staff records	Mon 11/08/25
Timetable Sync: staff	Mon 18/08/25
Schools can allocate Google T&L Licenses for new academic year	Monday 18/08/25
Hwb will process the leaving dates of all learners within the Hwb User Management Portal (UMP)	Fri 29/08/25
Adobe licence process	Fri 29/08/25
Schools must run their MIS provisioning over this weekend	Sat 30/08/25
First day of Autumn term and start academic year	Mon 01/09/24
Timetable sync: learners	Fri 12/09/25
Hwb will switch on MIS updates for Microsoft Teams, Google Classroom and Apple Classroom.	Fri 12/09/25
Target end date for completion of Hwb rollover	Mon 15/09/25

Notable Information for Rollover 2025/26:

NEA's will become read only and can only be accessed by NEA teachers.	08/08/25
Rollover start	11/08/25
Some Hwb accounts will not be accessible from 29/08 through until 01/09/25 due to processing	29/08/25
Rollover end	15/09/25