

Evaluation of the National Professional Enquiry Project (NPEP) - Stakeholder Interviews

The Welsh Government has funded Bangor University to explore and curate the National Professional Enquiry Project (NPEP) reports. This research will also investigate their accessibility for practitioners and researchers.

As part of this stage of the research, Bangor University is seeking to carry out interviews with practitioners and stakeholders involved in NPEP.

The interviews will involve talking to a researcher around pre-determined questions in a semi-structured manner. It is likely that the interviews will take place online over Microsoft Teams and last no longer than an hour. The interviews will be conducted in either Welsh or English, depending on the participant's preference.

The Welsh Government is the data controller for the research. However, Bangor University will delete any personal data provided through the interviews and anonymise the raw data before it is shared with the Welsh Government.

Your participation is completely voluntary. However, your views and experiences are important to help inform this Welsh Government research project and Welsh Government policies.

Ethical approval for this research study has been attained from the School of Education Research Ethics Committee of Bangor University. The contact for this research at Bangor University is:

Dr Emma Tiesteel: e.tiesteel@bangor.ac.uk

Privacy Notice

What personal data do we hold and where do we get this information?

Personal data is defined under the UK General Data Protection Regulation (UK GDPR) as ‘any information relating to an identifiable person who can be directly or indirectly identified by reference to an identifier’.

The Welsh Government has provided Bangor University with your contact details (name, email address, and telephone number) as an individual who has a professional interest in the subject of the research. The Welsh Government holds your contact details because you are someone we engage with as part of our work on the National Professional Enquiry Project (NPEP). Bangor University will only use your email address and telephone number for the purposes of this research, to contact you to arrange an interview.

You are not required to provide and additional personal data if you take part in an interview except for your image if you agree to an interview being video recorded.

We may wish to record interviews for operational reasons. We will make this clear to you before the interview begins, and you will have the opportunity to tell us if you are not content for the discussion to be recorded. If interviews are recorded, personal data will be removed during the transcription process, although each transcription will be identified by your name and role. Recordings will be deleted as soon as this process is completed. If discussions are not recorded, personal data will not be included in written notes prepared during or following the interviews other than your name and role.

What is the lawful basis for using your data?

The lawful basis for processing information in this data collection exercise is our public task—that is, exercising our official authority to undertake the core role and functions of the Welsh Government.

Participation is completely voluntary. Taking part will help ensure the research project takes into account the views of a wide range of stakeholders, providing a deeper understanding of current trends and potential mechanisms for change.

How secure is your personal data?

Personal information provided to Bangor University is always stored on a secure server, stored behind a Microsoft 2-step authenticator system. The data can only be

accessed by a limited number of researchers working on this project. Bangor University will only use this data for research purposes.

Bangor University has procedures to deal with any suspected data security breaches. If a suspected breach occurs, Bangor University will report this to the Welsh Government, who will notify you and any applicable regulator where there is a legal requirement to do so.

The final report will be published by the Welsh Government. This report will not include any information that could be used to identify individual participants.

How long do we keep your personal data?

Bangor University will hold personal data during the contract period, and any personal data not already removed will be deleted by Bangor University three months after the end of the contract. This includes your contact details and all transcripts.

Individual Rights

Under UK GDPR, you have the following rights in relation to the personal information you provide as part of this advisory panel:

- Access a copy of your data.
- Rectify inaccuracies in your data.
- Object to or restrict data processing in certain circumstances.
- Request data erasure in certain circumstances.
- Lodge a complaint with the Information Commissioner's Office (ICO).

The contact details for the Information Commissioner's Office are: Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 0303 123 1113. Website: www.ico.org.uk.

Further Information

If you have any further questions about how the data provided as part of this study will be used by the Welsh Government or wish to exercise your rights under the UK General Data Protection Regulation, please contact:

Name: Lisa Clarke

Email: Lisa.Clarke@gov.wales

Phone: 03000 622356



Llywodraeth Cymru
Welsh Government

The Welsh Government's Data Protection Officer can be contacted at: Welsh Government, Cathays Park, Cardiff, CF10 3NQ
Email: DataProtectionOfficer@gov.wales